



WELCOME GUIDE

JULY 11-15, 2022

TRUMAN STATE UNIVERSITY

WELCOME

Welcome to JBA Jr. 2022!

We are excited for another summer's session of Joseph Baldwin Academy, Jr.! This will be Truman's third year hosting JBA, Jr. for students in the Northeast Missouri area.

Each summer students come to JBA, Jr. to learn more about the campus, have an introduction to JBA and simply enjoy a different experience with Truman professors and educators. Students will enjoy tours of different parts of Truman State University, have lunch in the dining hall just as the college students do during the school year and meet new friends.

As you are preparing for your student to attend, you may have many questions about all aspects of JBA, Jr. We hope this packet will provide you with all you need to know. It includes everything about when and where to arrive, to what items your student should bring with them. If you do not find an answer in this guide, please feel free to call our office at (660) 785-5384 or you may email us at jba@truman.edu. We look forward to your arrival!

Kind Regards,



Michelle Wilson
Assistant Director
Institute for Academic Outreach
Early College Programs
Joseph Baldwin Academy

ARRIVAL

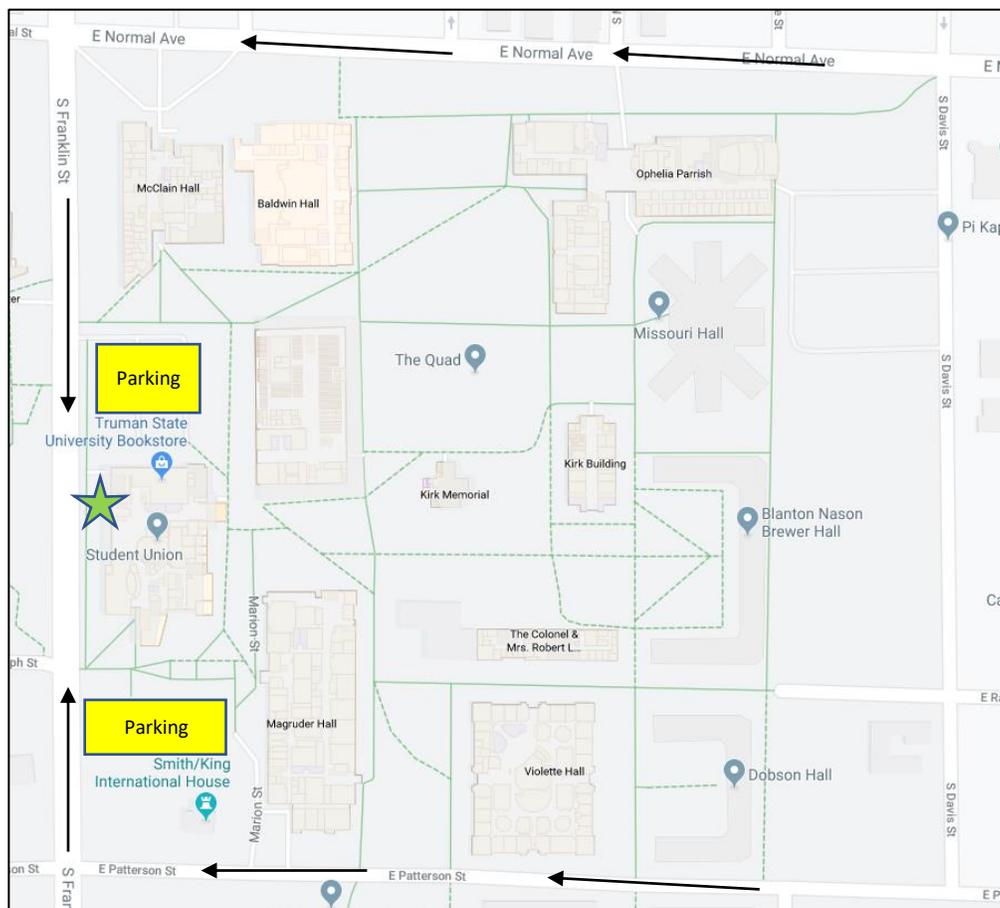
Students attending JBA Jr. will check each morning at 9:00am, July 11– 15, and will depart from campus each afternoon promptly at 4pm. Student drop-off and pick-up will take place on the first floor of the Student Union Building. Our staff will be present to take attendance and escort students.

Students Traveling by School Bus

Some school districts with students participating in JBA Jr. have a bussing plan in place to transport students from their local school to Truman State University each day of the program. Some are coordinating with neighboring schools as well. Please communicate with your school to find out about drop-off and pick-up times for your school bussing plan.

Students Traveling with Parents

If you plan to drive your student to Truman, please park in the parking lot to the south of the Student Union Building, and walk your student to the first-floor west entrance of the Student Union Building.



STUDENT LIFE OVERVIEW

Introduction

We want students at JBA Jr. to learn, explore, and have fun! We also want them to believe that college is a real and attainable future goal.

JBA Jr. gives area youth enhanced access to Truman State University. The program aims to give area students a chance to broaden their horizons by spending time learning and exploring at Truman. Our goal is to spark an interest in students through engaging and diverse classes and activities. Our hope is that students attending JBA Jr. will walk away encouraged and excited to learn and grow beyond the school day.

Each day, students at JBA, Jr. will be engaged in fun and educational classes and activities across campus. Students will be taught by Truman Faculty and Staff, as well as some of our students pursuing their teaching degree. Students will be split into groups of about 10-12 students that will rotate through different activities. Each day, students will spend about 5 ½ hours in classes filled with many different activities, along with having lunch in one of our campus cafeterias.

Supervision

While students are ultimately responsible for their own conduct, administrative, instructional, and supervisory staff all work together to provide clear guidelines and careful supervision. The students are supervised by preceptors, some of the best students at Truman. All preceptors are interviewed, complete a background check, have CPR, first aid certification and receive summer academy training. The goal of all of us is to ensure students experience a safe and comfortable environment while on campus.

Daily Schedule

Students arrive on campus each morning, and will be engaged in different classes and activities until their departure each afternoon. Lunch is provided, as well as some recess/free time.

General Schedule

Monday - Friday

8:30 a.m.	–	9:00 a.m.	Student Check-In
9:00 a.m.	–	12:00 p.m.	Classes
12:00 p.m.	–	1:00 p.m.	Lunch/Recess
1:00 p.m.	–	3:45 p.m.	Classes
4:00 p.m.	–	4:15 p.m.	Student Check-Out

Things to Bring

Students should show up each day ready to learn and have fun. Any materials necessary for classes and activities will be provided by JBA Jr. Students will be walking across campus to different classes and activities through the day. We therefore encourage students to wear close-toed shoes that are comfortable for walking. While there is no dress code at the academy, some of the classrooms on campus can be chilly. Please have your student prepare accordingly.

Things NOT to Bring

- weapons of any kind (including pocket knives and martial arts devices)
- any flame-producing device (including matches, lighters, and firecrackers)
- pets of any kind
- laser pointers
- computers, tablets or laptops
- any other item(s) that may provide a distraction

In addition to the above list, we reserve the right to confiscate for the length of the program any items that, in our judgment, demonstrate the potential for distracting students from the goals of the program, pose undue risk to the safety and well-being of people, or pose undue risk to property.

Meals

Students will be provided lunch each day in the Ryle Hall Cafeteria.

The dining services on campus offer a wide selection of food at every meal, and their menus are varied enough to accommodate vegan, vegetarian, gluten free and other diets. If a student requires special dietary needs or has severe food allergies, please contact us well in advance of your arrival so that we can plan for these needs.

Vegetarian & Vegan Meals: Meatless entrees are available on the regular menu. The meatless entrees may contain animal products such as (milk, cheese, eggs). Students who prefer not to eat animal products may choose from vegan noted items on the menu and the salad bar.

Specific Food Allergies: Most students with food allergies manage by selecting from the variety of items available on the regular menu and salad bar. Students with highly sensitive airborne food allergies (such as highly reactive nut allergies) should let us know in advance.

The dining hall menus provide the following information for food choices:

 Peanut  Milk  Eggs  Wheat  Soybean  Fish  Shellfish  Treenuts  Gluten  Vegetarian  Vegan
 Mindful  PlantBased

On most days, menus can be reviewed here by clicking on this link and then selecting the day of the week and reviewing the lunch menu: [Sodexo Ryle Hall Menu](#)

Cell Phones

It is essential for students to be focused and engaged in activities. Therefore, while we allow students to keep their personal cell phones with them, the use will be restricted to specific times and asked to be silenced for calls and text messages. The intent of this policy is that students should only be using cell phones to communicate with their families at pick up time. Cell phones used for playing games, social media, or for inappropriate reasons such as prank calling, will be confiscated for the duration of each day. Additionally, JBA, Jr, Truman State University and all personnel assume no responsibility for the loss or damage of cell phones, or for the misuse of cell phones, including exceeding plan limits or use by unauthorized persons. Students caught with cell phones being used in ways inconsistent with this policy will have phones confiscated and returned to the parent upon pick up.

Academic Discipline

- Students are expected to work to the best of their abilities. The students who excel at the Academy are those who take responsibility for their own education and have a genuine desire to learn. An exceptional level of maturity and emotional stability is essential to succeed in this fast-paced environment.
- Students who demonstrate a lack of effort in the classroom or who engage in disruptive behavior will work with their instructor and preceptors to resolve the situation. If inappropriate academic behavior persists, a conference may be held involving the student, the instructor, and the Coordinator of the Summer Academies. The Academy reserves the right to dismiss a student without refund for lack of effort or disruptive behavior in class.

Expectations for Student Conduct

We expect our students to meet the highest standards of behavior, both in personal deportment and in dedication to academic pursuits. Students will:

- Strive to do the best work possible in their courses;
- Respect individuals of different races, cultures, religions, genders, disabilities, personal appearances, sexual orientations, and national origins;
- Behave in a friendly, cooperative, and responsible manner toward all persons in the JBA community and in the larger college and local communities;
- Attend all class sessions, meals, and activities, observing all rules for student conduct.

We cannot accommodate students who are unable to live up to these expectations.

Once students arrive on campus they will learn about our standards for behavior, including our rules, at orientation. These include a commitment to academic integrity, respect for all members of the community, regard for the basic rules of physical safety, and cooperation with adult supervision.

Students may be dismissed from the program for any of the following reasons:

- Possessing or using tobacco, alcohol, or drugs (students possessing any of these items will be immediately dismissed from the Academy);
- Not attending to their academic work in a satisfactory manner;
- Cheating, plagiarizing, or committing other acts of academic dishonesty;
- Being in restricted areas of campus, or leaving campus, unaccompanied by a staff member, preceptor, or parent/guardian;
- Stealing or vandalizing property;
- Keeping prescription or over-the-counter medication in their possession;
- Bullying or hazing;
- Undermining the safety or well-being of self or others (including threats);

Students may be disciplined for the following reasons:

- Students who use disrespectful or obscene language;
- Students who demonstrate a lack of effort in the classroom or who engage in disruptive behavior;
- Inappropriate behavior or violations of rules.

Staff will refer students involved in repeated or serious incidents to the Coordinator of Summer Academies, who serves as the head disciplinarian. The Coordinator has the authority to dismiss students based on inappropriate behavior inside or out of the classroom. Students expelled from the Academy will not receive a refund and parents will be responsible for any expenses associated with their son or daughter's early return.

These are a general guidelines of behavioral expectations.

Custody Issues

Please indicate any issues you believe we should be made aware of. If there are custody issues that can arise, please provide us with a copy of pertinent legal documentation.

Health Services

Minor first aid will be provided as needed. If more urgent, non-emergency medical care is needed for a student beyond basic first aid, families will be immediately notified. In the event of an emergency, contact with the appropriate medical personnel will be made and family notification will be made as soon as possible.

Medications

If a student requires a medication to be provided during the hours of JBA, Jr., please contact us in advance. If a student must carry an inhaler or epi-pen, please contact us in advance. **Do not send a student with medications to take on their own without prior communication with the JBA, Jr. office.**

Personal Belongings/Lost and Found

Students are responsible at all times for the safe keeping of their personal belongings. JBA Jr. is not responsible for theft or other loss of, or damage to, students' personal belongings. In general, we recommend that students leave all valuables at home.

JBA, Jr. will maintain a lost and found box. Clearly labeled items are the most likely to be successfully returned. JBA, Jr., the staff and Truman State University cannot be responsible for items left behind at the end of the program.

Additional Information

For further information, visit our website at: <http://jba.truman.edu/junior>

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