



WELCOME GUIDE

JULY 12-16, 2021

TRUMAN STATE UNIVERSITY

WELCOME

Welcome to JBA Jr. 2021! This summer we anticipate over 40 students from Northeast Missouri will be on Truman's campus participating in JBA Jr.'s second year.

Students come to JBA Jr. not to achieve a grade or even to earn credit. Instead they come to be stretched academically, to grow socially, and to experience the joy of learning for learning's sake.

As you are preparing for your student to attend, you may have many questions. We hope this packet will provide you with the answers to many of those such as travel instructions, arrival time, what items you should bring with you, and what services are available on the campus of Truman State University. If you have any other questions, please call our office at (660) 785-5406 or you may email us at tiacademies@truman.edu. We look forward to your arrival!



Jared Young,

Coordinator for Summer Academies and Institutes

ARRIVAL

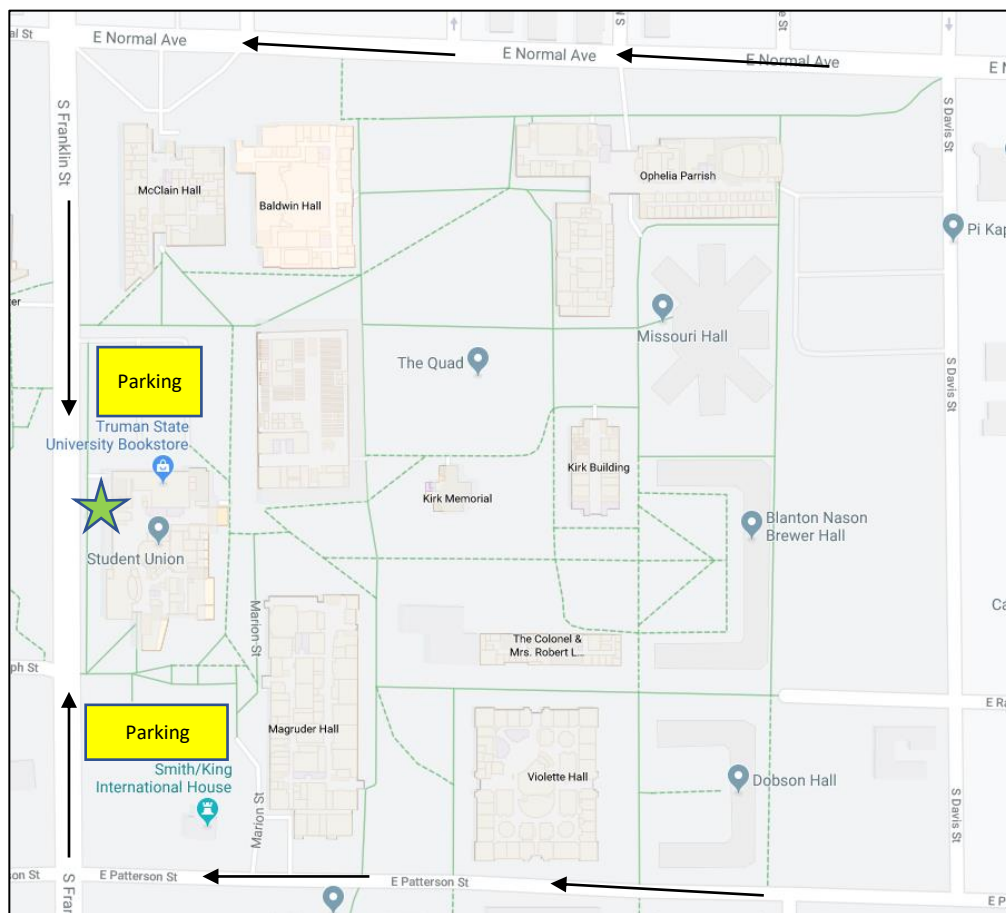
Students attending JBA Jr. will check each morning at 9:00am, July 12th – 16th, and will depart from campus each afternoon at 4pm. Student drop-off and pick-up will take place on the first floor of the Student Union Building. Our staff will be present to take attendance and escort students.

Students Traveling by School Bus

Each school district with students participating in JBA Jr. have a bussing plan in place to transport students from their local school to Truman State University each day of the program. Please communicate with your school to find out about drop-off and pick-up times for your student's school bussing plan.

Students Traveling with Parents

If you plan to drive your student to Truman, please park in the parking lot to the south of the Student Union Building, and walk your student to the first-floor west entrance of the Student Union Building.



STUDENT LIFE OVERVIEW

Introduction

We want students at JBA Jr. to learn, explore, and have fun! We also want them to believe that college is a real and attainable future goal.

JBA Jr. gives area youth enhanced access to Truman State University. The program aims to give area students a chance to broaden their horizons by spending time learning and exploring at Truman. Our goal is to spark students' interests through engaging and diverse classes and activities. Our hope is that students attending JBA Jr. will walk away encouraged and excited to learn and grow beyond the school day.

Each day, students at JBA Jr. will be engaged in fun and educational classes and activities across campus. Students will be taught by Truman Faculty and Staff, as well as some of our students pursuing their teaching degree. Students will be split into groups of about 13 students, and will rotate through different activities. Each day, students will spend about 5 ½ hours in class and have lunch in one of our campus cafeterias.

Supervision

While students are ultimately responsible for their own conduct, administrative, instructional, and supervisory staff all work together to provide clear guidelines and careful supervision. The students are supervised by preceptors, some of the best students at Truman. All preceptors are interviewed and chosen by the Coordinator of Summer Academies. Preceptors provide support and encouragement, enforce rules, and assist in the classroom. All Preceptors are first-aid/CPR certified, and have gone through our summer academy training. The goal of all of us is to ensure students experience a safe and comfortable environment while on campus.

Academic Discipline

- Students are expected to work to the best of their abilities. The students who excel at the Academy are those who take responsibility for their own education and have a genuine desire to learn. An exceptional level of maturity and emotional stability is essential to succeed in this fast-paced environment.
- Students who demonstrate a lack of effort in the classroom or who engage in disruptive behavior will work with their instructor and preceptors to resolve the situation. If inappropriate academic behavior persists, a conference may be held involving the student, the instructor, and the Coordinator of Summer Academies. The Academy reserves the right to dismiss a student without refund for lack of effort or disruptive behavior in class.

Expectations for Student Conduct

We expect our students to meet the highest standards of behavior, both in personal deportment and in dedication to academic pursuits. Students will:

- Strive to do the best work possible in their courses;
- Respect individuals of different races, cultures, religions, genders, disabilities, personal appearances, sexual orientations, and national origins;
- Behave in a friendly, cooperative, and responsible manner toward all persons in the JBA community and in the larger college and local communities;
- Attend all class sessions, meals, and activities, observing all rules for student conduct;

We cannot accommodate students who are unable to live up to these expectations.

Once students arrive on campus they will learn about our standards for behavior, including our rules, at orientation. These include a commitment to academic integrity, respect for all members of the community, regard for the basic rules of physical safety, and cooperation with adult supervision.

Students may be dismissed from the program for any of the following reasons:

- Possessing or using tobacco, alcohol, or drugs (students possessing any of these items will be immediately dismissed from the Academy);
- Not attending to their academic work in a satisfactory manner;
- Cheating, plagiarizing, or committing other acts of academic dishonesty;
- Being in restricted areas of campus, or leaving campus, unaccompanied by a staff member, preceptor, or parent/guardian;
- Stealing or vandalizing property;
- Keeping prescription or over-the-counter medication in their possession;
- Bullying or hazing;
- Undermining the safety or well-being of self or others (including threats);

Students may be disciplined for the following reasons:

- Students who use disrespectful or obscene language;
- Students who demonstrate a lack of effort in the classroom or who engage in disruptive behavior;
- Inappropriate behavior or violations of rules;

Staff will refer students involved in repeated or serious incidents to the Coordinator of Summer Academies, who serves as the head disciplinarian. The Coordinator has the authority to dismiss students based on inappropriate behavior inside or out of the classroom. Students expelled from the Academy will not receive a refund and parents will be responsible for any expenses associated with their son or daughter's early return, including transportation costs.

Daily Schedule

Students arrive on campus each morning, and will be engaged in different classes and activities until their departure each afternoon. Lunch is provided, as well as some recess/free time.

General Schedule

Monday - Friday

| | | | |
|------------|---|------------|-------------------|
| 8:30 a.m. | – | 9:00 a.m. | Student Check-In |
| 9:00 a.m. | – | 12:00 p.m. | Class |
| 12:00 p.m. | – | 1:00 p.m. | Lunch/Recess |
| 1:00 p.m. | – | 3:45 p.m. | Class |
| 4:00 p.m. | – | 4:15 p.m. | Student Check-Out |

Things to Bring

Students should show up each day ready to learn and have fun. Any materials necessary for classes and activities will be provided by JBA Jr. Students will be walking across campus to different classes and activities through the day. We therefore encourage students to wear close-toed shoes that are comfortable for walking. While there is no dress code at the academy, some of the classrooms on campus can be chilly. Please have your student prepare accordingly.

Things NOT to Bring

- weapons of any kind (including pocket knives and martial arts devices)
- any flame-producing device (including matches, lighters, and firecrackers)
- pets of any kind
- laser pointers
- computers, tablets or laptops

In addition to the above list, we reserve the right to confiscate for the length of the program any items that, in our judgment, demonstrate the potential for distracting students from the goals of the program, pose undue risk to the safety and well-being of people, or pose undue risk to property.

Meals

Students will be provided lunch each day. They will dine in the Ryle Hall Cafeteria.

The dining services on campus offer a wide selection of food at every meal, and their menus are varied enough to accommodate vegan, vegetarian, and other diets. If a student requires other special dietary needs or has food allergies, please contact us well in advance of your arrival so that we can plan for these needs.

Vegetarian Meals: Meatless entrees are available on the regular menu. The meatless entrees may contain animal products (milk, cheese, eggs). Students who prefer not to eat animal products may choose from items on the regular menu and the salad bar. Special, no-animal-product menu plans are not available.

Specific Food Allergies: Most students with food allergies manage by selecting from the variety of items available on the regular menu and salad bar. Students with highly sensitive airborne food allergies (such as highly reactive nut allergies) should let us know in advance.

Cell Phones

It is essential for students to be focused in class, engaged in activities and sleeping at night. Therefore, while we allow students to keep their personal cell phones with them, the use will be restricted to specific times. Sometimes students are allowed to bring cell phones with them but under very strict guidelines. The intent of this policy is that students should only be using cell phones to communicate with their families. Cell phones used for playing games, social media, or for inappropriate reasons such as prank calling, will be confiscated for the duration of each day. The limitations on cell phones do extend to all smart phones.

JBA Junior assumes no responsibility for the loss or damage of cell phones, or for the misuse of cell phones, including exceeding plan limits or use by unauthorized persons. Students caught with cell phones being used in ways inconsistent with this policy will have phones confiscated.

Custody Issues

Please indicate any issues you believe we should be made aware of on the *Authorization to Visit/Take Student Off Campus* form, and attach copies of pertinent legal documentation.

Health Services and Insurance

The Academy has made arrangements with a local physician to care for its students. Whenever possible, a staff member will contact parents before the Academy takes their child to the physician; however, sometimes this notification may occur afterwards.

Emergency medical service is available at a Kirksville hospital. All students must submit medical history forms and a copy of their health insurance card, which the Health & Wellness Director will keep on file. Students will be responsible for any co-payment at the doctor's office, hospital, or pharmacy at the time of the service. Those students with long-standing medical conditions should request their physician forward relevant information to JBA Jr.

Medications

All student medications must be turned in to the JBA Jr. Staff upon check in. Staff will supervise students bringing medications. These include prescriptions and over-the-counter medicine such as Tylenol, allergy medicine, and cold medicine. NO medications are allowed to be kept by students (with the exceptions of inhalers, epi-pens, and similar rescue medications, which shall be approved on a case by case basis).

Students must self-administer the medication, as directed by the parent or physician, and staff members will log all medications taken. We do make available, upon request by the student, common over the counter medications in the Med Room. Parents are strongly advised to note any allergies or potential drug interactions with prescribed medications on their child's medical form. In addition, parents are urged to have a conversation with their children, before they come to JBA, about any over the counter medications they feel comfortable/uncomfortable with their child selecting.

Exception: Parents may authorize their children to retain maintenance medications, provided the medications have no potential for abuse, and missed or discontinued dosages present no risk. Written authorization from the student's physician and parents is required.

Personal Belongings/Lost and Found

Students are responsible at all times for the safe keeping of their personal belongings. JBA Jr. is not responsible for theft or other loss of, or damage to, students' personal belongings. In general, we recommend that students leave valuables at home.

JBA Jr. will maintain a lost and found box. Clearly labeled items are the most likely to be successfully returned. JBA Jr. cannot be responsible for items left behind at the end of the program.

Additional Information

For further information, visit our website at:

<http://jba.truman.edu/junior>

or contact

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